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Your Office Amy Kinser, Eric Kinser, Diane Lending, Brant Moriarity, Timothy O'Keefe, Charles Pope, Anci Shah,2014 This book covers introductory Word, Excel, Access, and PowerPoint, with additional sections on integrating those applications, as well as a Windows 8 workshop. Ideal for business courses. Make Microsoft Office, Your Office The Your Office series prepares you to use both technical and soft skills in the real world. Our modern approach weaves the technical content into realistic business scenarios and focuses on using Office as a decision-making tool. Students learn best by doing, so you will be active from page 1. There is plenty of guidance at first, but the case exercises will ask more from you as the book progresses. Innovative features help you progress from a basic understanding to mastery of each application, empowering you to perform with confidence in Windows 8, Word, Excel, Access, and PowerPoint, even on mobile devices. No matter what career path you're on, the Your Office series will give you the foundation to succeed. Also available with MyITLab MyITLab is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them absorb course material and understand difficult concepts. Note: You are purchasing a standalone product; MyITLab does not come packaged with this content. MyITLab is not a self-paced technology and should only be purchased when required by an instructor. If you would like to purchase both the physical text and MyITLab, contact your Pearson representative.

*Development Challenges, South-South Solutions: August 2013 Issue* David South, Writer,2013-08-05 Development Challenges, South-South Solutions is the monthly e-newsletter of the United Nations Office for South-South Cooperation in UNDP ([www.southerninnovator.org](http://www.southerninnovator.org)). It has been published every month since 2006. Its sister publication, Southern Innovator magazine, has been published since 2011. Contact the Office to receive a copy of the new global magazine Southern Innovator. Issues 1, 2, 3, 4 and 5 are out now and are about innovators in mobile phones and information technology, youth and entrepreneurship, agribusiness and food security, cities and urbanization and waste and recycling. Why not consider sponsoring or advertising in an issue of Southern Innovator? Or work with us on an insert or supplement of interest to our readers? Follow @SouthSouth1.

Enhancing the Managerial DNA of Your Small Business Pat Roberson-Saunders, Barron H. Harvey,2014-04-30 Most people who start businesses do so with little or no experience and no formal education in business or management training. If this sounds familiar, this book has been written expressly for you and anyone who aspires to create a business. This book fills some critical gaps in managerial knowledge that cause many of the problems that small business owners face as they try to navigate the business world with inadequate knowledge of how to manage a business. Inside, you will learn five core topics that will make the difference between success and failure: strategic planning, financing, marketing, managing cash flow, and managing costs. This book also incorporates three topics that are very important to small businesses: break-even analysis, legal business structures, and intellectual property protection.

*Red Line* P. J. Crowley,2016-12-15 Over the past quarter century, four consecutive American presidents—two Democrat, two Republican—have spent more time, diplomatic capital, and military resources on Iraq than any other country in the world. Much as the Vietnam syndrome cast a long shadow over American security policy in the decades after the end of the Vietnam War, Iraq provides the commanding narrative for this generation of American leaders. In this book, former Deputy Secretary of State P. J. Crowley, one of America's most insightful national security commentators, unpacks the legacy of American triumphs and failures in Iraq. He argues that presidents have fallen victim to the Iraq Syndrome—the disconnect between politics, policy, strategy, and narrative—that has hampered America's foreign policy in the Middle East and hotspots throughout the world. In order to maintain America's global leadership role, Crowley argues that the next president must realign America's national security politics, policies, strategies, and narrative for the long term.

*Scorpion King* Scott Ritter,2020-06-01 "We may be likened to two scorpions in a bottle, each capable of killing the other, but only at the risk of his own life." -- ROBERT OPPENHEIMER *Scorpion King: America's Suicidal Embrace of Nuclear Weapons* from FDR to Trump is a history of America's corrosive affair with nuclear weapons, and the failed efforts to curb this radioactive ardor through arms control. The book's title refers to the allusion by Robert Oppenheimer, the father of the American atomic bomb, to dueling scorpions when discussing the deadly nuclear rivalry between the US and Soviet Union, and signals the dangers inherent in the resumption of the perilous US drive for nuclear supremacy. Providing a vivid and gripping A-Z history of America's deceptive use of arms control as a means of actually furthering its quest for nuclear dominance, Ritter sheds light on a contradictory US agenda little understood by the lay reader, while providing sufficient detail and context to engage the specialist. Originally published by Nation Books in 2010 under the title *Dangerous Ground*, this new version has been streamlined and significantly expanded to account for the

failed arms control policies of the Obama administration, and the rejection of arms control as a policy during the first term of the Trump administration. The Trump administration has pulled out of one landmark arms control treaty, the 1987 Intermediate Nuclear Forces treaty, and is threatening to let another, the 2010 New START treaty, expire. The terrifying Cuban missile crisis of 1962 demonstrated the apocalyptic folly of nuclear arsenals operating without limitation, and led to reciprocal constraints that moderated the nuclear ambitions of both the US and Soviet Union. Those constraints, for the most part, no longer exist. The next missile crisis could prove terminal for humanity. *Scorpion King* is a book that can, and should, occupy the shelves of academic libraries, diplomats and military professionals, as well as make the reading lists of concerned citizens, given the dangerous state of US and Russian relations, now hovering on the cusp of a new and increasingly hazardous nuclear arms race. It provides a road map showing how we collectively returned to the nuclear cliff edge, and shines light on the possibility of an exit from a seemingly endless dark tunnel. Providing context for the forthcoming 2020 Review of the Non-Proliferation Treaty, *Scorpion King* is must reading for an imperilled world.

**Development Challenges, South-South Solutions: September 2013 Issue** David South, Writer, 2013-09-05 Development Challenges, South-South Solutions is the monthly e-newsletter of the United Nations Office for South-South Cooperation in UNDP ([www.southerninnovator.org](http://www.southerninnovator.org)). It has been published every month since 2006. Its sister publication, Southern Innovator magazine, has been published since 2011. Contact the Office to receive a copy of the new global magazine Southern Innovator. Issues 1, 2, 3, 4 and 5 are out now and are about innovators in mobile phones and information technology, youth and entrepreneurship, agribusiness and food security, cities and urbanization and waste and recycling. Why not consider sponsoring or advertising in an issue of Southern Innovator? Or work with us on an insert or supplement of interest to our readers? Follow @SouthSouth1.

*Technological Innovation in Legacy Sectors* William B. Bonvillian, Charles Weiss, 2015-08-18 The American economy faces two deep problems: expanding innovation and raising the rate of quality job creation. Both have roots in a neglected problem: the resistance of Legacy economic sectors to innovation. While the U.S. has focused its policies on breakthrough innovations to create new economic frontiers like information technology and biotechnology, most of its economy is locked into Legacy sectors defended by technological/ economic/ political/ social paradigms that block competition from disruptive innovations that could challenge their models. Americans like to build technology covered wagons and take them out west to open new innovation frontiers; we don't head our wagons back east to bring innovation to our Legacy sectors. By failing to do so, the economy misses a major opportunity for innovation, which is the bedrock of U.S. competitiveness and its standard of living. *Technological Innovation in Legacy Sectors* uses a new, unifying conceptual framework to identify the shared features underlying structural obstacles to innovation in major Legacy sectors: energy, air and auto transport, the electric power grid, buildings, manufacturing, agriculture, health care delivery and higher education, and develops approaches to understand and transform them. It finds both strengths and obstacles to innovation in the national innovation environments - a new concept that combines the innovation system and the broader innovation context - for a group of Asian and European economies. Manufacturing is a major Legacy sector that presents a particular challenge because it is a critical stage in the innovation process. By increasingly offshoring production, the U.S. is losing important parts of its innovation capacity. Innovate here, produce here, where the U.S. took all the gains of its strong innovation system at every stage, is being replaced by innovate there, produce there, which threatens to lead to produce there, innovate there. To bring innovation to Legacy sectors, authors William Bonvillian and Charles Weiss recommend that policymakers focus on all stages of innovation from research through implementation. They should fill institutional gaps in the innovation system and take measures to address structural obstacles to needed disruptive innovations. In the specific case of advanced manufacturing, the production ecosystem can be recreated to reverse jobless innovation and add manufacturing-led innovation to the U.S.'s still-strong, research-oriented innovation system.

*Development Challenges, South-South Solutions: July 2013 Issue* David South, Writer, 2013-07-05 Development Challenges, South-South Solutions is the monthly e-newsletter of the United Nations Office for South-South Cooperation in UNDP ([www.southerninnovator.org](http://www.southerninnovator.org)). It has been published every month since 2006. Its sister publication, Southern Innovator magazine, has been published since 2011. ISSN 2227-3905 Stories by David South UN Office for South-South Cooperation Contact the Office to receive a copy of the new global magazine Southern Innovator. Issues 1, 2, 3, 4 and 5 are out now and are about innovators in mobile phones and information technology, youth and entrepreneurship, agribusiness and food security, cities and urbanization and waste and recycling. Why not consider sponsoring or advertising in an issue of Southern Innovator? Or work with us on an insert or supplement of interest to our readers? Follow @SouthSouth1.

*Anti-Terrorism Law and Normalising Northern Ireland* Jessie Blackbourn, 2014-08-07 The Northern Ireland peace process has been heralded by those involved as a successful example of transformation from a violent conflict to a peaceful society. This book examines the implementation of the Belfast Agreement in Northern Ireland, and evaluates whether its goal to establish a normal, peaceful society has been fully realised. Using the political and legal status of England, Scotland and Wales as a comparison, Jessie Blackbourn evaluates eight aspects of Northern Ireland which the Agreement aimed to normalise: the contested constitutional status of Northern Ireland, the devolution of power, decommissioning, the removal of emergency laws, demilitarisation, police reform, criminal justice reform, and paramilitary prisoners. The book highlights the historical context which gave rise to the need for a programme of normalisation within the Belfast Agreement with respect to these areas and assesses the extent to which that programme of normalisation has been successfully implemented. By evaluating the implementation of the Belfast Agreement, the book demonstrates the difficulties that transitional or post-conflict states face in attempting to wind back extraordinary counter-terrorism policies after periods of violence have been brought to an end. The book will be of great use to students and researchers concerned with the emergence, evolution and repeal of anti-terrorism laws, and anyone interested in the history of the conflict and peace process in Northern Ireland.

**Health, United States** Office of Public Health and Science, Health and Human Services Department, 2015-05-20 This is the 37th annual report prepared for the Secretary of the Department of Health and Human Services by the Centers for Disease Control and Prevention's National Center for Health Statistics. The report includes a compilation of health data from state and federal health agencies and the private sector. *Health, United States, 2013* features 135 tables on key health measures through 2012 from a number of sources within the federal government and in the private sector. The tables cover a range of topics, including birth rates and reproductive health, life expectancy and leading causes of death, health risk behaviors, health care utilization, and insurance coverage and health expenditures. The *Health, United States* series presents an annual overview of national trends in health statistics. The report contains a Chartbook that assesses the nation's health by presenting trends and current information on selected measures of morbidity, mortality, health care utilization and access, health risk factors, prevention, health insurance, and personal health care expenditures. This year's Chartbook includes a Special Feature on Prescription Drugs that contains an array of statistics. The report also contains 135 Trend Tables organized around four major subject areas: health status and determinants, health care utilization, health care resources, and health care expenditures. Keywords: Antibiotics; pain relievers; hydrocortisone; drug poisoning; acute pain; chronic pain; American Indian; Alaska Native; Hispanics; White/Caucasian; prescription drug spending; Affordable Care Act; ACA; insurance; private health insurance; private health insurance co-pays; co-pay spending; out-of-pocket spending; Medicare; Medicaid; Medicare Part D; physicians; dentists; nurses; nurse practitioners; cholesterol-lowering drugs; cardiovascular agents; high blood pressure; diabetes; heart disease; kidney disease; anti-acid reflux drugs; blood clots; depression and related disorders; Antidepressants; Anticoagulants; Analgesics; Central nervous

system stimulants; attention deficit disorder; ADD; ADHD; Black origin; Mexican origin; Influenza; Influenza vaccinations; Health care visits; community hospitals; nursing homes; Life expectancy; Motor-Vehicle related death rates; automobile deaths; teenage childbearing; teenage child-bearing; cigarette smoking; obesity; Obesity; Adult Obesity; Child Obesity; Overweight; Vaccinations; Emergency Department use; Emergency Department Visits; Dental Care; Personal Healthcare Spending; personal healthcare spending; personal health care spending; Personal Health care spending; long term treatment; long term treatment of chronic conditions; Uninsured adults; medications; medicine; medicines; prescribed medicines; prescribed drugs; prescription medicine; prescription medicines; healthcare costs; insurance costs; health insurance costs; medicine costs; prescription drug costs; doctors; mental health specialists; psychologists; psychologist; doctor; physician; nurse; dentist; internal medicine doctor; gynecologists; OB-GYN doctor;

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**Historic Preservation for Designers** Peter B. Dedek,2014-03-27 A comprehensive overview of historic preservation topics relevant to interior designers, architects, and preservationists.

**Sino-Japanese Relations in a Trilateral Context** Yun Zhang,2016-11-24 This book explains the increasingly turbulent Sino-Japanese relations since the 2000s by innovatively investigating the formation mechanism of mutual misperception deeply rooted in China-Japan-U.S. trilateral structural dynamics. The political and security relationship has been increasingly deteriorating against the high interdependency between the world’s second and third largest economies. More ironically, both sides have also shown the intent and made efforts to improve bilateral ties. The author systematically conducts a focused comparison of the evolution of the Sino-Japanese mutual perceptions and policies toward one another during the past decade and a half. Empirically, Yun Zhang closely examines five case studies that provide insights to IR students and scholars and policy makers on how misperception and mistrust have formed, replicated, and intensified.

**Prevention and Screening, An Issue of Primary Care: Clinics in Office Practice** Joanna L Drowos,2019-02-01 This issue of Primary Care: Clinics in Office Practice, Guest Edited by Dr. Joanna L. Drowos, is devoted to Prevention and Screening. Articles in this issue include: Lifestyle Changes for Disease Prevention; Aspirin and the Drugs of Life Saving Benefit; Cardiovascular Disease: Hypertension Prevention; Diabetes Care and Prevention; Immunizations; Pediatric Screening: Anemia, Development, Lead; Geriatric Screening; Screening for Breast Cancer; Screening for Cervical Cancer; Screening for Colon Cancer; Screening for Prostate Cancer; Screening for Sexually Transmitted Infections; and Screening for Osteoporosis.

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